

MANAGER/TEAM LEADER BUSINESS SERVICES & TAX - JOB BRIEF

Reports to: Partners

Full time

Location: Footscray

Start: Immediate

The role

We are looking for an experienced Business Services & Tax Manager/Team Leader.

Working with the Partners, they will be responsible for managing a portfolio of clients, providing tax, compliance and business advisory services, as well as supervising more junior staff within their team.

Key responsibilities:

- Manage the day to day relationship with a range of clients, providing tax, compliance & business advisory services.
- Management and support of team members, including workflow management and budget reviews.
- With the appropriate engagement from Partners and more senior staff, develop opportunities for new and existing products and services.
- As part of the Management team, assist with operational planning & running of the practice.

Requirements

- CPA or CA qualified
- Minimum of 8+ years' experience within a public practice accounting firm
- Good technical ability and able to review financial reports and tax returns for final partner review, with the ability to supervise an engagement from start to finish.
- Have a good level of commercial acumen and analytical skills and be solutions focused.
- Experience in managing and supporting more junior staff.
- Exceptional communication skills & interpersonal skills
- Experience in driving client growth opportunities through client management.
- Exposure to MYOB AE and Tax, Xero and AccountRight would be an advantage.
- Motivated, a good capacity to work autonomously and with demonstrated organisational & time management skills

Remuneration will be commensurate with experience and ability